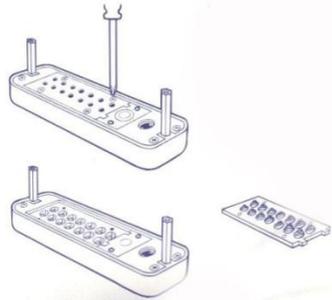


# How to Change the Code

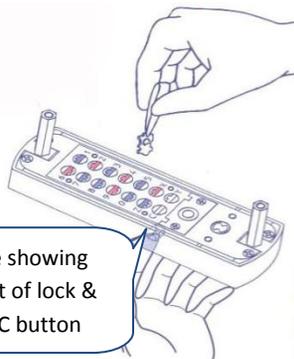


Failure to follow the instructions could result in damage to your lock so please read carefully. Hold the outside body in the horizontal position. Remove the 4 red screws. Carefully remove the plate, as there are many springs attached to it.

(Use #2 Phillips only to remove red screws)

## \*\*\*IMPORTANT\*\*\*

**NOTE:** You must press in the C button from the underneath until you have completed the code change, as it is impossible to lift out or insert the code tumblers if you do not. Forcing them will damage the lock.



Example showing the front of lock & holding C button

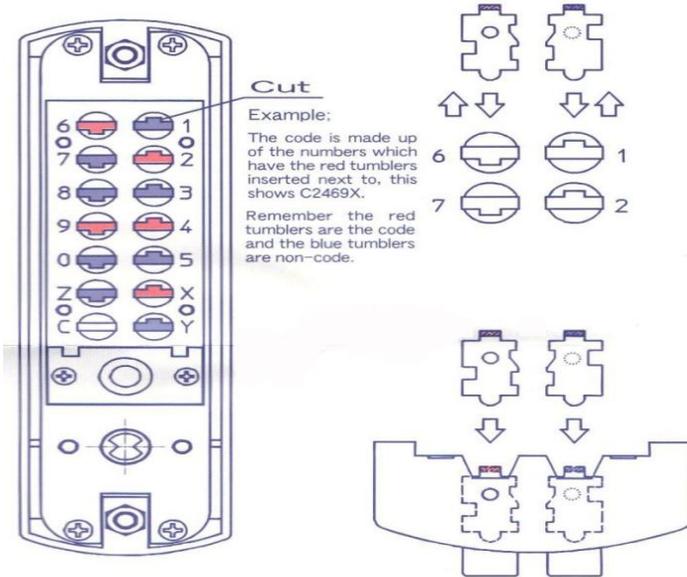
There are blue tumblers (non-code) and red tumblers (code). Your code is made up from the red tumblers always prefixed by C to clear. (Never remove the C tumbler).

**While** continuing to press in the C button and using the tweezers provided, lift out the code / non-code tumblers you wish to change.

Remember to press in the C button when you replace the code/non-code tumblers

**When you re-insert the code/non-code tumblers for your new code, you must continue to press in the C button.**

While pressing in the C button make sure that the colored top end of the tumbler is facing upwards. Match the  of the tumbler to the exact cut insert of the body.



Using the tumblers provided, the code can be changed from a 3 digit to a 7 digit number, always prefixed by C to clear. To increase the numbers in the combination, remove the **blue** and add the red tumblers. To decrease the numbers in the combination, remove the red tumblers and add the blue. (If you insert a tumbler in the wrong position, press the C button and lift the tumbler out.)

**Replace the plate carefully. Always test your new code before installing/ reinstalling your lock to the door.**

**Warranty will be void if lock is oiled or silver screws are removed from outside body.**

**Additional Instructions for  
-Lockey® Digital 2835 or 1150 (with lever handles)  
(Ref. Page 3 of Installation Manual)**

**DETERMINE THE HAND OF OPENING FROM ENTRY SIDE**

**If door is hinged on right: Right Hand Opening**

**If door is hinged on left: Left Hand Opening**

**Position handle as required and tighten securely with supplied screw using Allen key provided.**

**Do the same with the exit side.**

**Refer back to installation manual “TO INSTALL THE SUPPORT PIN” and continue installing your lock.**

**In addition, the 2835 has a “PASSAGE FUNCTION”**

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**To use the “PASSAGE FUNCTION” push the “C” to clear button then the Y (for model 2835) or R (for model 1150) (passage button) and then your code. The levers and latch will now operate without using the code.**

**To clear the “PASSAGE FUNCTION” press the “Y” (for model 2835) or “R” (for model 1150) and then the “C” button.**

**Only remove the “Y” tumbler (for model 2835) or “R” tumblers (for model 1150) if you do not require the passage function and leave this space empty. If “Y” or “R” is removed and needs to be replaced, hold the “C” button and place “Y” or “R” pin with flat top and double notch to the outside of lock.**

**\*If replaced improperly the lock will be damaged\***