Ultraloq UL3 Series
Fingerprint and Touchscreen Smart Lock
User Guide (V1.4)
Please watch our easy step by step installation video before attempting to install your Ultraloq UL3 Series Fingerprint and Touchscreen Smart Lock.

www.u-tec.com/support

If you have questions regarding the installation process, please contact us at support@u-tec.com

Register Your Lock

To ensure the best warranty coverage and customer service, please register your product at http://store.u-tec.com/account/login

* This guide contains important information about your lock!

Warranty Statements

See www.u-tec.com for specific warranty details and limitations, or contact U-tec’s Customer Service.

Need Help?

For technical documents and more
Please visit www.u-tec.com/support
Tel: 844-HEY-UTE (844-439-8832)
Email: support@u-tec.com
Exterior

- Touchscreen: Used to enter the code and unlock from outside.
- Fingerprint Reader: Used to press finger and unlock from the outside.
- Message Display Screen: An OLED display with intuitive information will walk you through the whole operation.
- Backup Key Hole: Used to insert the key to unlock.
- Restart Button: Used to jump start the lock if activation fails.

Interior

- Bluetooth LED Indicator: Only for UltraLoq UL3 BT.
- Reset Button: Used to reset the lock to factory default settings.
- Battery Cover: Used to cover battery and product label. (A Quick Guide is printed inside the battery cover.)
Lock Operation

Clean the fingerprint reader and touchscreen

Use a microfiber cloth and wipe across the fingerprint reader surface and the touchscreen.

Lock activation

Press finger on fingerprint reader or touch lock with the back of hand or fingers.

The lock will turn off again after 20 seconds if there are no other inputs.

Open door from outside

① User PIN code

1. Touch lock with back of hand or fingers to activate the lock.
2. Input user PIN code to unlock.
3. Rotate handle and open the door.
② Fingerprint
1. Press finger on the fingerprint reader to activate and unlock.
2. Rotate the handle and open the door.

③ Smartphone (For Ultraloq UL3 BT only.)
Please refer to the guide in Ultraloq App.

Open door from inside
Rotate the handle and open the door.

Replace battery
When you activate the lock and see the message “Low battery”, you should replace the batteries. Use 3 high-quality alkaline AA batteries for replacement.

Emergency Key Override
Emergency Key Override can be used when the battery is dead, or when no valid User Code is known. The key hole is on the bottom of the lock. Insert the key and rotate to unlock, just like any lock. Take good care of your emergency keys.
Vague Code
Ultraloq UL3 Series supports up to 16-digit Vague Code. Just enter any 16-digit code, as long as a correct code is included in what you entered, you can open the door.

Example
User Code: 123456

Vague Code Method
1: 123456XXXXXXX
2: XXXXXX123456
3: XXX123456XXX

Place Finger

1. Place a finger flat on the sensor’s surface.
2. Place a finger in the center of the sensor.

* Please note the following factors may affect the fingerprint identification.
1. Fingers are too dry, wet, oily or dirty.
2. There is direct sunlight on the sensor.
Lock Programming

Factory Defaults
Factory default setting is that any fingerprint or PIN code can open the door.

Register Admin and User
Admin account must be created first before any other programming. Then use the Admin account to add or delete the other accounts.

User PIN code
User PIN code can be 4 to 8 numbers.

User ID number
User ID can be 1 to 8 numbers.

Admin and User capacity
You can register up to 95 fingerprints and 95 PIN codes. Each Admin or User can enroll at least one fingerprint or PIN code.

Basic programming steps
1. Activate lock. Press and hold for 3 seconds to into menu.
2. Input number to select functions:
   - Add User
   - Passage Mode
   - Add Admin
   - Delete User
   - Lockout Mode
   - Delete Admin
3. Press and follow the displayed messages to setup.

Reset the lock (All user Information will be deleted.)
1. Remove the battery cover.
2. Find a small paper clip and stick one end into the reset button hole while the lock is active.
3. Press and hold the reset button for 3 seconds until a beep is audible.
Add Admin First

Admin account must be created first prior to any other programming.

Activate Lock

Press and hold <-> for 3 sec

Add admin

Press <->

Finger or code

Press finger or input a PIN code <->

Enter again

Press finger or input a PIN code <->

Success
Activate Lock

Welcome

Press and hold for 3 sec

Admin code

Press admin finger or enter admin PIN code

Menu

Press 1

Add user

Press

Enter user ID

Enter user ID

Finger or code

Press finger or input a PIN code

Enter again

Press finger or input a PIN code

Success
Delete User

Activate Lock

Welcome

Press and hold  for 3 sec

Admin code

Press admin finger or enter admin PIN code

Menu

Press 2

Delete user

Press

Enter user ID

Enter user ID again

Enter user ID again

Success
Activate Lock

Welcome

Press and hold for 3 sec

Admin code

Press admin finger or enter admin PIN code

Menu

Press

Add admin

Press

Finger or code

Press finger or input a PIN code

Enter again

Press finger or input a PIN code

Success

Note: It is recommended to register several Admin fingerprints and PIN codes.
Activate Lock ➤ Welcome

Press and hold ➔ for 3 sec ➤ Admin code

Press admin finger or enter admin PIN code ➔ ➤ Menu

Press 8 ➤ Delete admin

Press ➔ ➤ Finger or code

Press admin finger or enter admin PIN code ➔ ➤ Success
Ultraloq will stay unlocked for convenient free passage.

**Enable Passage Mode**

- **Activate Lock**
  - Welcome
  - Press and hold for 3 sec
  - Admin code
  - Press admin finger or enter admin PIN code
  - Menu
  - Press 3
  - Passage mode
  - Press
  - Passage mode on

**Disable Passage Mode**

- **Activate Lock**
  - Welcome
  - Press and hold for 3 sec
  - Admin code
  - Press admin finger or enter admin PIN code
  - Menu
  - Press 3
  - Passage mode
  - Press
  - Passage mode off
Ultraloq can only be operated manually by the mechanical key. All electronic features including fingerprints and codes are turned off.

**Enable Lockout Mode**
- Activate Lock
- Welcome
- Press and hold 🍀 for 3 sec
- Admin code
- Press admin finger or enter admin PIN code
- Menu
- Press 4
- Lockout mode
- Press 🍀
- Lockout mode on

**Disable Lockout Mode**
- Activate Lock
- Welcome
- Press and hold 🍀 for 3 sec
- Admin code
- Press admin finger or enter admin PIN code
- Menu
- Press 4
- Lockout mode
- Press 🍀
- Lockout mode off
Note: It is recommended to register several Admin fingerprints and PIN codes.

<table>
<thead>
<tr>
<th>DATE</th>
<th>ADMIN CODE</th>
</tr>
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<tbody>
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<table>
<thead>
<tr>
<th>NAME</th>
<th>USER ID</th>
<th>USER CODE</th>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Will Smith</td>
<td>001</td>
<td>12345678</td>
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Example: Will Smith, USER ID: 001, USER CODE: 12345678